

## Minutes

The Regular Meeting of the Board of Education of the Chester-East Lincoln Community Consolidated School District No. 61 was called to order by Jeff Brooks 6:01pm on September 20, 2016, held in the Commons at CEL, 1300 1500<sup>th</sup> Street, Lincoln, IL 62656

Roll Call Taken: J. Brooks, D. Morris, T. Podunajec, B. Splitter, J. Toft, R. Wolf

Members Absent: L. Birnbaum

Others: Supt. Irwin

Pledge of Allegiance

### Executive Session

A motion was made by Jeff Brooks, seconded by Brandi Splitter that the Board enter into Executive Session pursuant to the Open Meetings Act - 5 ILCS 120/2 (c) (1) for the purpose of specific employees of the public body or legal counsel of the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel of the public body to determine its validity and student discipline. Time - 6:02pm.

Ayes: J. Brooks, D. Morris, T. Podunajec, B. Splitter, J. Toft, R. Wolf

Nays: None

Motion Carries

A motion was made by Jeff Brooks, seconded by Dwane Morris that the Board of Education return to open session. Time - 6:24pm

Ayes: J. Brooks, D. Morris, T. Podunajec, B. Splitter, J. Toft, R. Wolf

Nays: None

Motion Carries

### Approval of Consent Agenda

A motion was made by Randy Wolf, seconded by Brandi Splitter to approve the Consent Agenda of all of the items noted: Minutes from the August 16, 2017 meeting, Financial Reports, Bills for August 2016, Destruction of 19 month old Closed Session Tape, 2016-2017 Substitute Teacher List, Approve Salary Compensation Report

Ayes: J. Brooks, D. Morris, T. Podunajec, B. Splitter, J. Toft, R. Wolf

Nays: None

Motion Carries

### Action Items

- a. A motion was made by Brandi Splitter, seconded by Dwane Morris to approve the adoption of the CEL FY16 Budget

Ayes : J. Brooks, D. Morris, T. Podunajec, B. Splitter, J. Toft, R. Wolf

Nays : None

Motion Carries,

- b. A motion was made by Tish Podunajec, seconded by Randy Wolf to approve the application for Recognition of Public Schools.  
Ayes : J. Brooks, D. Morris, T. Podunajec, B. Splitter, J. Toft, R. Wolf  
Nays : None  
Motion Carries
- c. A motion was made by Brandi Splitter, seconded by Tish Podunajec, to approve the Board Dates for 2017.  
Ayes : J. Brooks, D. Morris, T. Podunajec, B. Splitter, J. Toft, R. Wolf  
Nays : None  
Motion Carries
- d. A motion was made by Jeff Brooks, seconded by Brandi Splitter, to approve a part time Business Manager.  
Ayes : J. Brooks, D. Morris, T. Podunajec, B. Splitter, J. Toft, R. Wolf  
Nays : None  
Motion Carries
- e. A motion was made by Dwane Morris, seconded by Randy Wolf, to approve the Board of Education Meeting change for December.  
Ayes : J. Brooks, D. Morris, T. Podunajec, B. Splitter, J. Toft, R. Wolf  
Nays : None  
Motion Carries
- f. A motion was made by Jeff Brooks, seconded by Tish Podunajec, to approve going out for Roof Bids.  
Ayes : J. Brooks, D. Morris, T. Podunajec, B. Splitter, J. Toft, R. Wolf  
Nays : None  
Motion Carries
- g. A motion was made by Randy Wolf, seconded by Dwane Morris, to approve a Girl's Basketball Volunteer.  
Ayes : J. Brooks, D. Morris, T. Podunajec, B. Splitter, J. Toft, R. Wolf  
Nays : None  
Motion Carries

#### **Informational Items**

Electric Rates : Mrs. Irwin informed the Board that the current contract for Electrical service has expired. The old rate was 4.98 and the new rate will be 5.479.

#### **Administrator's Report**

Mrs. Irwin informed the Board of the following items:

1. Total enrollment of 296 as of 9/15/16 (302 at the end of the year)
  - a. Preschool - Program is full and there is a waiting list.
    - i. 3 Year old Program 9 (6 tuition students, 3 ECE)
    - ii. 4 Year old Program 13 (12 tuition students, 1 ECE)
2. Extra-Curricular Uniforms - The current Boys and Girls Basketball uniforms are 10 + years old. Mr. Hoffert asked Community Club for help with purchasing new uniforms but they were not interested. A group of parents has volunteered to do some fundraisers to help raise the money - a raffle will be done, an El Mazatlan night will be held and discount cards will be sold in the spring. The goal is to raise approximately \$5000. The baseball boys have already held a Thirty-One Gifts fundraiser and raised \$500.
3. Food Service Handbook - Mrs. Irwin is working on a Food Service Handbook, she recently gave each food service employee a Time Study and a Kitchen Checklist to evaluate their time spent on daily, weekly and monthly tasks.
4. Chicken Noodle Dinner - A Mama's Arcade Chicken Noodle Dinner will be held on Oct. 3<sup>rd</sup> Tickets are \$8 and available until Sept. 27<sup>th</sup>
5. Teacher's Institute - A teacher's institute will be held on Oct. 7<sup>th</sup>.
6. School Safety Drills Report Update -
  - a. Fire Drill (3) - Held on 9/2/16, another one will be done when the Fire Dept. is at CEL in October.
  - b. Severe Storm Drill (1) - Held on the first Tuesday in September.
  - c. Law Enforcement Drill (1) - The teachers will practice this with the students and a drill with Law Enforcement will be held later in the year.
  - d. Bus Evacuation Drill (1) - this drill was held on 8/26/16
7. Heat Exchangers - The heat exchangers in the new wing need to be tested at a cost of \$600 per furnace, there are 4 of them.
8. Christy Moore - Christy Moore will be here on Friday. She trained the K-3 teachers how to implement GR+ which is a researched based intervention. It can be used for T1, T2 and T3 intervention and is best practice for in guided reading. The training will be beneficial for our struggling learners and provides the framework to guided reading. This has been written into our Title 1 & Title 2 grants.
9. Grant Update - The grants have been completed and approved. They look similar to last year.

10. Patricia Polacco - On Oct. 6<sup>th</sup>, Patricia Polacco will be visiting CEL and speaking to our students. Mrs. Polacco has written over 115 children's books, including some that were on the New York Times Best Seller List. She has also received numerous awards for her works such as - Notable Books Award, Sydney Taylor Award and Parent's Choice Award.

**Adjournment**

A motion was made by Randy Wolf, seconded by Brandi Splitter that the Board of Education Adjourn. Time 6 :37pm

Ayes: J. Brooks, D. Morris, T. Podunajec, B. Splitter, J. Toft, R. Wolf

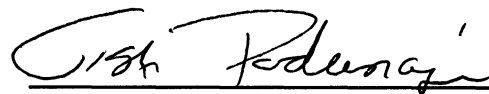
Nays: None

Motion Carries



Jeff Brooks, President

Chester-East Lincoln Board of Education



Tish Podunajec

Chester-East Lincoln Board of Education